

C. M. May

Minutes
Town of Orleans 4th of July Committee
Thursday, June 18, 2009

TOWN OF ORLEANS
TOWN CLERKS OFFICE

09 JUN 26 AM 11:10

In attendance: Committee Members: Bonnie Roy, Ingrid Moyer, Pete Howerton, Jane Peno, Susan Alman, Glenda Downs, Dave Hubbard. Associate: Lisa Scapellati; Absent: Krystal Boyd, Also in attendance: Kathy Mead, and Bruce Ayer, Friends of the Fourth

The meeting was called to order at 5:00pm

The Minutes of June 4, 2009 were unanimously accepted.

1. Friends of the Fourth

- Bruce reported that they are \$10,000.00 shy of where they expected to be at this point. They are looking for more advertising. The letter in the Cape Codder mentioned the "Friends". Susan will send the letter to the Cape Cod Times.

2. Budget

- Ingrid will check on the price for a half page ad in the newspaper
- Dave reported that the signage would cost around \$700.00 from Young and Fancy Signs. They reminded us to take the date numbers OFF of the signs as soon as possible after the events.

3. Fireworks

- Rick Moyer, with a crew from the Sea Camps will help ~~setup the~~ fences and take them down. Sully will be asked for advice.
- The banner will be up the 28th until July 5th

4. Parade

- We are all set with Nauset Disposal for trash containers for the Fireworks and Parade
- We have 34 entries for the Parade so far
- Krystal contacted Bouse House for Porta Potties at the Fireworks. We need 4 regular and one accessible unit
- We still need a truck for the Brewster Town Band
- Jane will check with Steve Peno about pulling the 36500
- Bonnie reported that she sent the Theme Contest Winner photo and caption to the Town website and the newspaper
- Glenda has arranged for the water donation - Kathy M. will bring some coolers
- Susan will contact the craft fair organization that will be at the NRMS on Parade day to remind them to park in the upper lot. She will also tell them about our new staging entrance.
- We reviewed our new plan for the Parade staging area and discussed the number of new signs we will need. CRAFT FAIR PARKING, PARADE STAGING

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AREA (no bands or military), PARADE PARTICIPANT DROP-OFF (NO Parking),
BIKE KIDS STAGING AREA

- We also discussed the flow of traffic, the drop-off area, and where we would need barricades. Bonnie will review the plan with Jeff
- Susan will again be at the intersection of Eldredge and Marston's Way at the end of the Parade
- Lisa will help Bonnie, Jane and Susan at the Parade Staging Area
- Bonnie will update the cell phone list
- Susan will make number cards for the entrants
- Lisa will let Trevor Collins know to come to the Awards table after the Parade

The committee then looked over the July timeline

July

- Install fencing in late afternoon on the day before the Fireworks
- On Fireworks day have fire inspector heck the fencing
- **GET CHECKS FOR BANDS AND FIREWORKS**
- Give payment \$ to Fireworks Company Shoot Supervisor
- Post "Fireworks Area" signs on Fencing
- Post signs
- Add Dr. Scheier to the thank you notes

July Follow-up Meeting

- Establish dates for following year's Parade and Fireworks
- Review Parade and Fireworks noting any concerns and/or suggestions
- Susan wants someone to take the responsibility for the decoration storage

The next meeting will be on Thursday, June 25, 2009 at 5:00 pm in the Skaket Room at Town Hall. Additional meetings are scheduled for Thursday, July 2nd at 5 and Monday July 6th at 5.

The meeting was adjourned at 6:00pm.

Respectfully submitted on June 25, 2009

Bonnie Roy, Clerk

